



Dunedin Highland Middle School

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Mr. Brandon Glenn, Principal

Ms. JoAnna Bernal, AP, Ms. Erika Sun, AP, Ms. Melissa Anderson, AP

October 1, 2024

Dear Parent/Guardian of students in Ms. Carters's class.

**Re: Ms. Carter's class
Out-of-Field: ESOL**

Our outstanding teachers are dedicated to our students and to our vision of 100% student success. They are all certified by the state of Florida. In addition, they attend workshops and trainings designed to support them and offer strategies to help our students achieve.

Teacher selection and scheduling can be a challenging process. Occasionally it becomes necessary to assign a course to a teacher for which he/she is not currently certified. These decisions are made with consideration to teacher competence and with a continual commitment to highest student achievement.

Any teacher assigned out of field is chosen carefully, given additional district support, and is expected to work toward appropriate certification in a timely manner.

Sincerely,

Brandon Glenn
Principal